



**Open Report on behalf of Andrew Crookham,
Deputy Chief Executive & Executive Director - Resources**

Report to:	Overview and Scrutiny Management Board
Date:	25 January 2024
Subject:	Overview and Scrutiny Management Board Work Programme

Summary:

This item serves to apprise the Board of the ongoing initiatives and tasks outlined in its operational agenda for the year 2024.

Actions Required:

This particular item is intended solely for informational purposes, providing relevant details about the Boards Work Programme.

1. Background

Work Programme

The current version of the work programme for the Overview and Scrutiny Management Board is set out in Appendix A.

Executive Forward Plan

The Executive Forward Plan of key decisions is set out at Appendix B. This is background information for the Board to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

This item is to inform the Overview and Scrutiny Management Board of its current work programme for 2024, which is attached at Appendix A to this report.

3. Consultation

a) Risks and Impact Analysis

Not Applicable

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Board – Work Programme
Appendix B	Forward Plan of Key Decisions

5. Background Papers

No background papers as defined in section 100D of the Local Government Act 1972 were relied upon in the writing of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted by e-mail at nigel.west@lincolnshire.gov.uk and Kiara Chatziioannou, Scrutiny Officer, who can be contacted on 07500571868 or by e-mail at Kiara.Chatziioannou@lincolnshire.gov.uk.

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Each agenda includes the following standard items:

- Call-in (if required)
- Councillor Call for Action (if required)

25 January 2024– 10:00am			
	Item	Contributor	Purpose
1.	Devolution Capital	Justin Brown, Assistant Director - Growth Linsey Hill-Pritchard, Strategic Programme Manager	Pre-Decision Scrutiny (Executive decision on 6 February 2024)
2.	Council Budget 2024/25	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 February 2024)
3.	Service Revenue and Capital Budget Proposals 2024/25	Adam Hopley, Strategic Finance Lead – Corporate	Pre-Decision Scrutiny (Executive decision on 6 February 2024)
4.	Award of Multi-Functional Device (MFD) Contract	Andrew Hancy, Head of Business Support Leanne Fotherby, Commercial and Procurement Manager	Pre-Decision Scrutiny (Leader decision between 29 January and 2 February 2024)
5.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee 	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

29 February 2024– 10:00am			
	Item	Contributor	Purpose
1.	Corporate Plan Success Framework 2023-2024 – Quarter 3	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 5 March 2024)

29 February 2024– 10:00am		
Item	Contributor	Purpose
2. Deepings Leisure Centre	Jayne Sowerby-Warrington, Assistant Director - Corporate Property	Pre-Decision Scrutiny (Executive decision on 5 March 2024)
3. People Management Update - Quarter 3	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
4. Revenue Budget Monitoring Report 2023/24 – Quarter 3 to 31 December 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 March 2024)
5. Capital Budget Monitoring Report 2023/24 – Quarter 3 to 31 December 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 March 2024)
6. Treasury Management Performance Quarter 3 to 31 December 2023	Karen Tonge, Treasury Manager	Performance Scrutiny
7. Treasury Management Strategy Statement and Annual Investment Strategy 2024/25	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Pre-Decision Scrutiny (Executive Councillor Decision between 11th to 15th March 2024)
8. Future IT Service Delivery Model	David Matthewman, Chief Information Officer	Pre-Decision Scrutiny (Executive decision on 5 March 2024)
9. Legal Services Company Update	Chief Legal Officer	Performance Scrutiny
10. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Children and Young People Scrutiny Committee • Public Protection and Communities Scrutiny Committee 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

12 March 2024– 10:00am – <i>NEW DAY</i>		
Item	Contributor	Purpose
1. Devolution Deal	Lee Sirdifield, Assistant Director, Corporate	Pre-Decision Scrutiny (Leader decision on 13 March 2024)
2. Transformation Programme Update	Clare Rowley, Head of Transformation	Performance Scrutiny

12 March 2024– 10:00am – NEW DAY			
Item	Contributor	Purpose	
	Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance		
3.	Property Services Contract Year Seven Report	Stuart Wright, Contract Manager - Corporate Property	Performance Scrutiny
4.	Update on IMT Services - Project Portfolio	Donna Fryer, Head of Portfolio and Resources	Performance Scrutiny
5.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee • Flood and Water Management Scrutiny Committee 	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee Cllr Tom Ashton, Chairman of Flood and Water Management Scrutiny Committee	Performance Scrutiny

25 April 2024– 10:00am			
Item	Contributor	Purpose	
1.	Overview and Scrutiny Annual Report 2023-24	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Performance Scrutiny
2.	Corporate Support Services Contract Report	Arnd Hobohm, Corporate Support Services Contract Manager	Performance Scrutiny
3.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee 	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

30 May 2024– 10:00am			
Item	Contributor	Purpose	
1.	People Management Update - Quarter 4	Tony Kavanagh, Assistant Director – HR and	Performance Scrutiny

30 May 2024– 10:00am			
		Organisational Support	
2.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> Children and Young People Scrutiny Committee Public Protection and Communities Scrutiny Committee 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

27 June 2024– 10:00am			
	Item	Contributor	Purpose
1.	Corporate Plan Success Framework 2023/24 – Quarter 4	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 2 July 2024)
2.	Review of Financial Performance 2023/24	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 2 July 2024)
3.	Treasury Management Annual Report 2023/24	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Performance Scrutiny
4.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> Environment and Economy Scrutiny Committee Highways and Transport Scrutiny Committee 	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

For more information about the work of the Overview and Scrutiny Management Board please contact Kiara Chatziioannou, Scrutiny Officer, on 07500571868 or by e-mail at Kiara.Chatziioannou@lincolnshire.gov.uk

FORWARD PLAN OF KEY DECISIONS FROM 1 JANUARY 2024

PUBLISH DATE 1 JANUARY 2024

DEC REF	MATTERS FOR DECISION	DATE OF DECISION	DECISION MAKER	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE SUBMITTED FOR DECISION	HOW AND WHEN TO COMMENT PRIOR TO THE DECISION BEING TAKEN	RESPONSIBLE PORTFOLIO HOLDER AND CHIEF OFFICER	KEY DECISION YES/NO	DIVISIONS AFFECTED
I030292	Council Budget 2024/25	9 January 2024	Executive	Overview and Scrutiny Management Board	Report	Assistant Director - Finance E-mail: michelle.grady@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director - Resources	Yes	All Divisions
I030628	Civil Parking Enforcement - 2024 Contract and Notice Processing Solution	Between 08-09 February 2024	Executive Councillor: Economic Development, Environment and Planning	Finance Legal HR Corporate Commercial Board Highways and Transport Scrutiny Committee	Report	Traffic Manager E-mail: mick.phoenix@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director - Place	Yes	All Divisions
I030817	Early Years Funding Formula Childcare Reforms	Between 15 January 2024 and 17 January 2024	Executive Councillor: Children's Services, Community Safety, Procurement and Migration	DLT Exec DLT Children and Young People Scrutiny Committee	Report	Interim Head of Service - Early Years E-mail: nicky.myers@lincolnshire.gov.uk	Executive Councillor: Children's Services, Community Safety, Procurement and Migration and Executive Director of Children's Services	Yes	All Divisions
I029445	Waste Transfer Station Improvements	Between 22 April 2024 and 26 April 2024	Executive Councillor: Waste and Trading Standards	Environment and Economy Scrutiny Committee	Report	Head of Waste E-mail: mike.reed@lincolnshire.gov.uk	Executive Councillor: Waste and Trading Standards and Executive Director - Place	Yes	All Divisions
I030410	Welton William Farr - New Sixth Form Block and Dining Remodelling	Between 22 January 2024 and 26 January 2024	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning)	Children and Young People Scrutiny Committee	Report	Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director - Resources	Yes	Welton Rural
I031864 New!	Community Care Nurse Specialist Service	Between 31 January 2024 and 2 February 2024	Executive Councillor: Adult Care and Public Health		Report	Senior Commercial and Procurement Officer E-mail: mark.fowell@lincolnshire.gov.uk	Executive Councillor: Adult Care and Public Health and Executive Director - Adult Care and Community Wellbeing	Yes	All Divisions
I030650	North Hykeham Relief Road - Land Assembly Preparation and Highway Matters	6 February 2024	Executive	Local councillors and appropriate statutory bodies Highways and Transport Scrutiny Committee	Report	Head of Highways Infrastructure E-mail: sam.edwards@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director - Place	Yes	Eagle and Hykeham West

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I030272	Future IT Service Delivery Model	5 March 2024	Executive	Corporate Leadership Team Informal Executive Overview and Scrutiny Management Board Leader of the Council Executive Councillor for Highways, Transport and IT	Report	Chief Information Officer E-mail: david.matthewman@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director - Resources	Yes	N/A
I030085	Deepings Leisure Centre	5 March 2024	Executive	Overview and Scrutiny Management Board	Report	Assistant Director - Corporate Property E-mail: jayne.sowerby-warrington@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director - Resources	Yes	Deepings East; Deepings West and Rural
I030835 New!	Devolution Capital	6 February 2024	Executive	Overview and Scrutiny Management Board	Report	Assistant Director - Growth E-mail: justin.brown@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director - Place	Yes	All Divisions
I031865 New!	Award of Contract for Educational Travel to St Francis School	6 February 2024	Executive	Informal Executive and Corporate Leadership Team	Exempt report	Assistant Director - Communities E-mail: nicole.hilton@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director - Place	Yes	N/A
I030025	Local Electric Vehicle Infrastructure (LEVI) Pilot - Contract Procurement	Between 4 March 2024 and 8 March 2024	Executive Councillor: Highways, Transport and IT	Environment and Economy Scrutiny Committee Affected Local Members Relevant Officers	Exempt report	Senior Commissioning Officer tanya.vaughan@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director - Place	Yes	Birchwood; Boston Coastal; Boston North; Boston Rural; Boston South; Boston West; Boultham; Carholme; Hartsholme; Horncastle and the Keals; Skegness North; Skegness South; Sleaford; St Giles; Stamford East; Stamford West
030837 New!	Residential Care and Community Supported Living Framework Contract 2022- 2025 Rate Uplifts for 2024/25	5 Mar 2024	Executive	Adult Care and Community Wellbeing Scrutiny Committee; Lincolnshire Care Association	Report	Senior Strategic Commercial and Procurement Manager Tel: 07879 412886 Email: carl.miller@lincolnshire.gov.uk	Executive Councillor: Adult Care and Public Health and Executive Director - Adult Care and Community Wellbeing	Yes	All Divisions
I030841 New!	Grantham Future High Street Fund - Market Place & Station Approach Projects	Between 11 Mar 2024 and 15 Mar 2024	Executive Councillor: Highways, Transport and IT	Highways and Transport Scrutiny Committee	Report	Senior Project Leader (Major Schemes) E-mail: teresa.james@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director - Place	Yes	Grantham East; Grantham North; Grantham South; Grantham Wes

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I030411	Primary School Mobile Replacement Scheme	Between 22 January 2024 and 26 January 2024	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning)	Children and Young People Scrutiny Committee	Report	Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director - Resources	Yes	All Divisions
I028654	Gosberton House Academy - New Block Extension and External Works as part of the SEND Building Communities of Specialist Provision Strategy	Between 18 March 2024 and 22 March 2024	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning)	Children and Young People Scrutiny Committee	Exempt Report	Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) and Executive Director - Resources	Yes	
I030828 New!	Lincolnshire Leaving Care Service from April 2025	Between 3 Jun 2024 and 7 Jun 2024	Executive Councillor: Children's Services, Community Safety, Procurement and Migration	Representatives from Children's Services teams (social care and IROs); care leavers and other stakeholders involved in services for care leavers; Children's Services DLT	Report	Senior Commissioning Officer E-mail: Bridie.fletcher@lincolnshire.gov.uk	Executive Councillor: Children's Services, Community Safety, Procurement and Migration and Executive Director of Children's Services	Yes	All Divisions
I030731 New!	Parking Enforcement Procedures Manual	Between 17 June 2024 and 24 June 2024	Executive Councillor: Highways, Transport and IT	Place DLT Highways and Transport Scrutiny Committee	Report	Parking Services Manager E-mail: Matt.jones@lincolnshire.gov.uk	Executive Councillor: Highways, Transport and IT and Executive Director - Place	Yes	All Divisions

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